

AGENDA
MEETING OF THE BOARD OF TRUSTEES
SOUTHEAST NEW MEXICO COLLEGE
MONDAY, JUNE 10, 2024 AT 6:00 PM
SOUTHEAST NEW MEXICO COLLEGE, ROOM 153, 1500 UNIVERSITY DRIVE
CARLSBAD, NEW MEXICO 88220

The subjects and topics to be discussed, considered, and/or acted upon at the above-scheduled meeting are listed herein. Items listed as "Action Items" are anticipated to be acted and voted upon at the meeting. However, the Board may defer discussion, consideration, and/or action on any item listed. Items do not have to be discussed, considered, or acted upon in the order shown in this Agenda. Please be advised that there will be a pre-meeting reception with light refreshments. No public business will be discussed during the reception.

AGENDA ITEMS

- | | |
|--|--------------------|
| 1. CALL TO ORDER | BOARD CHAIR FRINTZ |
| 2. PLEDGE OF ALLEGIANCE | ALL |
| 3. ESTABLISH QUORUM | ROLL CALL |
| 4. APPROVE AGENDA | ACTION ITEM |
| 5. APPROVAL OF MINUTES FROM 5/13/2024 | ACTION ITEM |
| 6. PUBLIC COMMENTS | |
| Public Comments shall be limited to three minutes. The Board will not respond to public comments at or during Meeting. | |
| 7. STUDENT GOVERNMENT REPRESENTATIVE | DISCUSSION |
| 8. GENERAL COUNSEL UPDATES-ATTY. LANE MARTIN | DISCUSSION |
| 9. SENMC UPDATES -DR. KEVIN BEARDMORE | |
| A) UPDATE ON 2022-2025 STRATEGIC PLAN (<i>attachment</i>) | DISCUSSION |
| 10. OLD BUSINESS | |
| 11. NEW BUSINESS | |
| A) HEALTH CLINIC POLICIES – DR. BEARDMORE/CANDACE BYERS | DISCUSSION/ACTION |
| B) MONTHLY FINANCIAL REPORT – DR. VOLPI | DISCUSSION/ACTION |
| C) CERTIFICATION OF INVENTORY – DR. VOLPI | DISCUSSION/ACTION |
| D) APPROVAL TO DISPOSE OF LISTED INVENTORY ITEMS – DR. VOLPI | DISCUSSION/ACTION |
| E) ROOF ASSET MANAGEMENT PROGRAM (RAMP) – G MARTINEZ | DISCUSSION/ACTION |
| F) REQUEST TO BEGIN PURCHASE PROCESS FOR EQUIPMENT FOR RADIATION CONTROL TECHNICIAN TRAINING PROGRAM – DR. BEARDMORE/JASON O'CONNELL (TELETRIX)/ PORTERHOUSE, INC. | DISCUSSION/ACTION |

- | | |
|--|--------------------|
| 12. EXECUTIVE ADMINISTRATION STAFF REPORTS OR COMMENTS | |
| A) DR. MICKEY BEST, INTERIM VP-ACADEMIC AFFAIRS | |
| B) DR. KARLA VOLPI, EXECUTIVE VP/VP-BUSINESS & FINANCE | |
| C) JUANITA GARCIA, VP-STUDENT AFFAIRS | |
| D) DR. MONTY HARRIS, VP-WORKFORCE DEVELOPMENT & COMMUNITY ENGAGEMENT | DISCUSSION |
| 13. HR DIRECTOR'S UPDATE-STEVEN GONZALES (<i>attachment</i>) | DISCUSSION |
| 14. EMPLOYEE REPRESENTATIVE COMMENTS (OPTIONAL) | |
| A) FACULTY | |
| B) ADMINISTRATIVE STAFF | |
| C) CLASSIFIED STAFF | DISCUSSION |
| 15. CLOSED SESSION | ROLL CALL/ACTION |
| DISCUSSION OF LIMITED PERSONNEL MATTERS PURSUANT TO NMSA 1978 §10-15-1 H (2) –PRESIDENT'S PERFORMANCE EVALUATION PER SENMC BOARD POLICY SECTION B, POLICY NUMBER 200 | |
| 16. RECONVENE OPEN SESSION | ROLL CALL/ACTION |
| 17. BOARD COMMENTS | |
| 18. ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING (7-8-2024) | BOARD CHAIR FRINTZ |
| 19. ADJOURNMENT | BOARD CHAIR FRINTZ |

Board Packet should be available to the public upon request through Andrea Dodson at adodson@senmc.edu or 575-234-9211.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Southeast New Mexico College in Carlsbad, New Mexico at 575-234-9200 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of Southeast New Mexico College if a summary or other type of accessible format is needed.

BOARD OF TRUSTEES MEETING MINUTES

Date: 5/13/24

Time: 6:00 pm

Session Location: SENMC RM 153

Board Members present:

☒ Chair, Tiffany Frantz

☒ Member, Bill Murrill (via Zoom)

☐ Member, Mark Cage

Type of Meeting:

☒ Regular ☐ Work

☐ Special

☒ Secretary, Sarah Bowman

☒ Member, Ned Elkins

Board Members absent: Mark Cage

1) **Call to Order**

Time: 6:00 pm

2) **Pledge of Allegiance**

3) **Establish Quorum – Roll Call**

4) **Approve Agenda**

Sarah Bowman motioned to amend the agenda by moving item #13 (HR Director's Update) to item #6 and renumbering the remaining items.

Motion: **Sarah Bowman** Second: **Ned Elkins**

Nays: 0

Abstain: 0

Bowman, Frantz, Elkins, and Murrill voted to approve the agenda as amended.

5) **Approval of minutes from the previous meeting – 4/8/2024**

Motion: **Sarah Bowman** Second: **Bill Murrill**

Nays: 0

Abstain: 0

Bowman, Frantz, Elkins, and Murrill all voted in favor of the motion to approve the minutes.

- 6) **HR Report: Steven Gonzales, HR Director:** The SENMC employee count is at 267 as of May 7, 2024. Mr. Gonzales introduced Candace Byers, newly hired Health Clinic Nurse Practitioner. There are currently two faculty vacancies and four staff vacancies. May 2024's Employee of the Month is Juanita Fierro, Library Assistant. Mr. Gonzales also took a moment to recognize Dr. David McIntosh, the December 2023 Employee of the Month, who had not been able to attend a Board meeting since receiving the honor prior to this evening.

7) **Public Comments: None**

- 8) **Student Government Representative:** Dr. Raven Anderson (PTK Advisor) reported on Phi Theta Kappa's trip to Orlando, Florida in April to participate in the organization's international convention. Following the convention, Dr. Anderson and Tessa Folks, president of SENMC's PTK chapter traveled to Louisville, Kentucky for the American Association of Community College's convention where Tessa was recognized as a New Century Transfer Pathway Scholar for 2024 and received a scholarship of \$2,250. On May 9, Tessa was recognized of one of 60 recipients of the Cooke Undergraduate Transfer Scholarship, an award worth up to \$55,000 per year to complete her undergraduate degree at a four-year institution. Tessa presented Dr. Kevin Beardmore with a medallion recognizing him as one of 20 PTK Paragon President Award winners. The award recognizes new college presidents for their outstanding support of student success.

- 9) **General Counsel: Lane Martin (via Zoom)**– Nothing to report.

10) **SENMC general status report: Dr. Kevin Beardmore**

- A) **Updates on 2022-2025 Strategic Plan – Goal 1 (Diversity and Commitment)** The Diversity Committee hosted Taste of Culture on April 11 with more than 500 community members in attendance along with several college and community volunteers; held the annual Poetry and Jazz

Celebration in the SENMC Courtyard featuring more than a dozen performances; Dr. Beardmore held an Open Forum for campus on April 24; attended the Pan-Asian Culture Celebration and Book Signing event (featuring SENMC's own Mika Himel) on April 29; **Goal 2 (Enrollment, Retention, and Graduation/Completion)** Dr. Beardmore led the meeting of the Dual Credit Workgroup on April 12; led the first Spring Assessment Day on April 26; provided introductory remarks at the Phi Theta Kappa Induction Ceremony on April 27; met with Early College High School in preparation for new Early College first-year class of 70 students in Fall 2024 on May 3; participated in the Carlsbad Municipal Schools Strategic Planning/Profile of Student Success session on May 7; **Goal 3 (Community Engagement and Economic Enrichment)** presented the Trades x Technologies Building at Friday Focus (as the featured speaker) on April 12; accepted the opportunity to host the Legislative Finance Committee June 11-13; hosted the New Mexico Higher Education Department training for Board members on April 23; presented on the Future of the USDOE and SENMC Partnership at the US Department of energy Carlsbad Field Office Workshop on April 25; assisted at the SENMC booth at the Carlsbad Eddy County Relay for Life on May 3; hosted American Civil Liberties Union tour (with Board Secretary Sarh Bowman) on May 6; attended the Carlsbad Medical Center State of the Hospital event on May 9; **Goal 4 (Building, Facilities, and College Foundation)** received approval by the NMHED Capital Outlay Committee for the Mall Storage Lease on April 19 and the Energy Savings Performance Contract on May 8; and **Goal 5 (Independence of SENMC)** attended the Higher Learning Commission (HLC) Annual Conference on April 14; hosted the HLC Focused Visit Team on April 29-30.

Dr. Beardmore announced that SENMC had graduated 109 students on Friday, May 10 and pinned 14 nurses on Saturday, May 11.

Dr. Beardmore reviewed the tuition schedule that was in place when he arrived in January 2023 (no fees listed) and compared it to an updated tuition and fees schedule, explaining that this is all-inclusive except for fees in some of the nursing and nurse aide classes. This was offered in preparation for the coming budget adjustment request. He added that salaries are higher because the College is filling out its Workforce Development unit and hiring other positions as it completes its transition to Anthology.

Dr. Beardmore also reviewed the faculty salary schedule and offered the Carlsbad Municipal Schools' (CMS) schedule to provide context. The College's schedule has lower starting and ending salaries but SENMC faculty will hit the top of the salary schedule in 15 years rather than the 30 years that it takes with CMS. The SENMC faculty salary schedule for 2024-2025 will include a \$1,000 increment plus 2% increase. The staff schedule has a parallel construction that also includes the \$1,000 increment plus 2%. Dr. Beardmore explained that the new salary schedule with market adjustments for nursing has allowed the college to hire a full staff for the nursing program. They are anticipating 30 new nursing students in the fall.

11) **Old Business:** None

12) **New Business**

A) Main Building renovations-Phase 1 - Dr. K Beardmore & 9 Degrees Architecture + Design

(Cesar Molina and Michael Bluth) Dr. Beardmore introduced the project by explaining that the original plan had been broken up into phases. This first phase is designed to address safety and ADA issues that have been designated as the focus for the Capital Outlay summer hearings. For SENMC to be considered at the hearings the plans need to be submitted by June 3. Michael Bluth explained that Phase 1 will primarily be work on the infrastructure that provides access to the building. This will include an ADA-compliant ramp, upgrading the existing elevator and installing a new elevator. They also plan to create a corridor next to the current gym space that will allow access to other areas of

the building without disrupting activities inside the gym. This new layout should also provide a more centralized location for the security officer's station.

Motion: **Ned Elkins** Second: **Bill Murrill** Nays: **0** Abstain: **0**

Bowman, Frintz, Elkins, and Murrill all voted in favor of the motion to approve submitting the Main Building renovation plans for the Capital Outlay projects summer hearing.

B) Audit report – Dr. K Volpi & Carr, Riggs, & Ingram, LLC (AJ Bowers) Mr. Bowers presented the 2022 audit report.

Dr. Elkins expressed concern that the college is just getting the 2022 audit and inquired if the 2023 audit will take less time. Mr. Bowers explained they have not started the 2023 audit yet and said it will still be a challenge to get information. He said one reason for the delay was a question about whether or not the contract would be continued. Dr. Volpi indicated that she believed that only the 2023 Accounts Receivable will be a problem for the 2023 audit. The Trustees and Mr. Bowers agreed that both sides need to maintain communication during the audit process. Mr. Lane Martin, Counsel of record for Southeast New Mexico College shared correspondence from Mr. Roberts of Carr, Riggs, & Ingram (CRI) indicating he anticipates the challenges of the 2022 audit to continue in 2023.

Mr. Bowers added that there is an audit contract in place but there is no engagement letter. He said they will be seeking an amendment to the fee for 2023 because of the amount of work required to complete the audit. Dr. Volpi reminded the Board that if the fee exceeds \$60K the project will need to go out for bid. Mr. Bowers said he will check the paperwork and will let Dr. Beardmore know by the end of the week what the fee amount will be.

Motion: **Ned Elkins** Second: **Sarah Bowman** Nays: **0** Abstain: **1**

Bowman, Frintz, and Elkins voted in favor of the motion to acknowledge receipt and presentation of the 2022 audit report. **Murrill** abstained from voting.

C) Budget Adjustment Request (BAR) – Dr. K. Volpi

Dr. Volpi explained that budgets must be accepted by the Board of Trustees before they can be submitted to the state. The revenue side of the revised budget of Unrestricted Funds shows a decrease in tuition and fees and increases in both local appropriations and other sources. Auxiliary revenue because of Bookstore sales is also up. Expenses are up because of salaries, travel to conferences (in part because the travel allowance increased from \$1,750 per employee per year to \$3,000 per employee per year), additional software, and additional Ferrilli services. Investment in a redundant Internet connection and upgrades to the door locks and security system also contributed to the increase in expenses.

Motion: **Ned Elkins** Second: **Sarah Bowman** Nays: **0** Abstain: **0**

Bowman, Frintz, Elkins, and Murrill voted in favor of the motion to approve the budget adjustment request as presented.

D) Approval of Quarterly Financial Certification (K Volpi)

Motion: **Ned Elkins** Second: **Sarah Bowman** Nays: **0** Abstain: **0**

Bowman, Frintz, Elkins, and Murrill voted in favor of the motion to approve the quarterly financial certification.

E) Approval of 2024-2025 Budget – Dr. K. Volpi & Dr. K. Beardmore Dr. Volpi said there will be a slight increase in the tuition and fees budgets and also increased appropriations although the number is still lower than what she expects to receive.

Motion: **Sarah Bowman** Second: **Ned Elkins** Nays: **0** Abstain: **0**

Bowman, Frintz, Elkins, and Murrill voted in favor of the motion to approve the 2024-2025 budget as presented.

13) Executive administration staff reports or comments - Representatives reported on the following:

- A) **Dr. Mickey Best, Interim VP of Academic Affairs:** Dr. Best reported that Dr. Luis Anchondo presented an article at the 22nd International Symposium of Medieval and Early Modern Literature earlier this month; there are eight faculty seeking promotion and two interested in promotion and tenure; the Welding faculty have reviewed and proposed adopting the Lincoln Electric and National Coalition of Certification Centers (LEEPs-NC3) curriculum – this curriculum bolsters what the College is already doing.
- B) **Dr. Karla Volpi, EVP, VP of Business and Finance:** Nothing to report.
- C) **Juanita Garcia, VP of Student Affairs:** Nothing to report.
- D) **Dr. Monty Harris, VP of Workforce Development and Community Engagement:** Dr. Harris reported that Community Education is offering a full schedule of summer classes featuring 14 programs tailored for children. Among the offerings are 8 camps including the College's annual Inspired by Science camp. Each camp will last 1-2 weeks. There will also be 12 specialized classes for adults. In response to the shutdown of the REC Center the Community Education Program has initiated a series of professional development sessions designed to enhance the skill sets of the REC employees at no cost to the employees. Community Education director Maria Quintana has met with ConocoPhillips representatives and is planning to deliver professional training to 70 employees. Workforce is waiting for the state to schedule a meeting to discuss third-party testing requirements; Pre-Apprentice Electrical Training graduated four students on April 19; finalizing details to launch an Online Assisted Skills Instruction System (OASIS) on the website .

14) Employee representative comments (optional)

- A) **Faculty: Zane Biebelle-** None.
- B) **Administrative Staff:** – None.
- C) **Classified Staff:** None

15) Board comments:

Sarah Bowman offered congratulations to all the graduates and to Tessa Folks. Bill Murrill mentioned an electrical apprenticeship program offered by the state-Dr. Harris will research. Chair Frintz reminded the Executive Team that they are authorized to do what they need to for the audit.

16) Announcement of next regular board meeting:

Date: June 10, 2024 **Time:** 6:00 pm **Place:** SENMCM Room 153

17) Adjournment – Chair Tiffany Frintz adjourned the meeting at 8:00 pm.

Approved

Sarah Bowman, Secretary

Date

Presidential Meetings on Campus and in the Community

June 2024 update

- Attended Carlsbad Rotary, May 15 & 22 and June 5
- Met with Yvette Herrell, candidate for the US House of Representatives, May 16
- Met (along with Dr. Monty Harris) with the Tank Waste Management Grant Team (USDOE and multi-university partnership), May 16
- Meeting with SENMC Phi Theta Kappa student and faculty leaders to discuss the 2024-2025 college project, May 21
- Attended the NM Higher Education Department Sustainability Study Workgroup, May 21
- Met with Roman Villarreal, USDOE CBFO Cybersecurity lead about potential new coursework at SENMC, May 23
- Led the Flag Raising Ceremony with Sheriff and Trustee Mark Cage, May 23
- Attended the Statewide GO Bond Committee, May 23
- Participated in Early College Graduation, May 24
- Participated in the Carlsbad Municipal Schools Strategic Planning/Profile of Student Success session, May 28
- Attended the Capital Cities Consortium meeting with Dr. Amy Loyd, Assistant Secretary for the Office of Career, Technical, and Adult Education, US Department of Education, May 28
- Participated in the Southeastern New Mexico Early Childhood Action Network meeting, May 28
- Met with Joshua Portnoy, President of Global Services and Support at Anthology, May 30
- Attended the Hispanic Association of Colleges and Universities' CHIPS Act Roundtable Discussion with Dr. Laurie E. Locascio, Under Secretary for Standards and Technology, US Department of Commerce, May 31
- Met with SENMC Administrative Staff, June 3
- Attended Carlsbad Department of Development meeting, June 6
- Met with Laurie Bevins, Acting Director, Office of Business Operations and Division Director, Budget & Contracts Division, USDOE Carlsbad Field Office, June 6
- Met (along with Johnny Chandler) Mark Glaser, New Mexico Local News Fund & Knight Foundation consultant, June 7

SENMC STRATEGIC PLAN (2022-2025)

Successes and work in progress

June 2024

Goal 1: Diversity and Commitment

1. Develop policies and procedures that support access and commitment to diversity.
2. Develop initiatives and celebrate differences through special events, open discussions, and various awards.
3. Celebrate excellence of students, staff, and faculty.

Successes:

- Service awards program (presented at the Employee Appreciation Luncheon) developed
- Mountain Lion PRIDE Teaching Award established
- Leadership feedback instrument piloted
- Professional development/travel allowance increased to \$3000
- Merit badges for extracurricular activities sponsored by SENMC awarded
- Taste of Culture moved to April to coincide with our independence anniversary

Work in progress:

- Establish new annual awards to recognize one administrative staff member and one classified staff member
- Develop a Leadership Academy
- Explore the need for a Diversity Hiring Committee
- Award Merit badges for non-credit (community/workforce) programming
- Invite food trucks to campus (once new parking lot completed)

Goal 2: Enrollment, Retention, and Graduation/Completion

To foster an academic environment that leads to 5% annual increase in:

1. Enrollment
2. Retention
3. New programs
4. Graduation/completion

Successes:

- Full-time Computer and Information Technology faculty member hired
- Computer Science classes offered
- Oil & Gas, Electrical, and Radiation Control Tech faculty positions added to the budget
- New one credit hour first year experience course developed and approved
- First year experience course required for new degree seeking students beginning Fall 2024
- Honors program established
- New faculty member hired for Education and Spanish
- Soft skills cloud-based curriculum evaluated
- SENMC Attributes drafted
- Academic department programs/disciplines updated
- New Department Chair responsibilities and compensation plan implemented

- **Dual Credit Academic Lead/Liaison established**
- **Academic Assessment Lead/Liaison established**
- **IR Data Plan implemented**
- **Transitional Educational Support Team approach to developmental education created**
- **New admissions application and process rolled out**

Works in progress:

- Complete a campus "Academic Plan"
 - Explore the revival of our inactive Electrical/Electronics and HVAC programs
 - Create a Radiologic Control Technology AAS degree program (CIP 41.0299 Nuclear and Industrial Radiologic Technologies/Technicians) (grant funded)
 - Create a AAS program in Oil & Gas Technologies (building on our Industrial Maintenance and Natural Gas Compression programs) (CIP 15.0903 Petroleum Technology/Technician)
 - Seek out new transfer partnerships (grant funded)
 - Negotiate an agreement with Carlsbad Municipal Schools (academics & transportation)
 - Develop an AA with an emphasis in Psychology
 - Revive the Social Work AAS program
 - Rejuvenate the Teacher Education program
 - Develop a soft skills curriculum for SENMC
- Explore a lab coordinator/STEM outreach position (grant funded)
- Pilot the Transitional Educational Support Team approach to developmental education
- Develop a new advising process
- Expand Adult Education and ESL
- Create pathways for dual credit, workforce, and ESL students to become credential-seeking

Goal 3: Community Engagement and Economic Enrichment

1. Expand Business Sector Partnerships/Relationships to provide work-based learning and employment opportunities.
2. Improve quality of life, health and wellness in Southeast New Mexico through education, activities, and community engagement.
3. Expand evening and weekend programs with supportive services to meet the needs of working adults (non-traditional students).
4. Expand workforce training and development.

Successes:

- **\$11.7 million U.S. Department of Energy Grant implemented**
- **New trainings offered**
 - **CDL**
 - **SkillPoint Alliance electrical**
 - **Radiation Control**
- **Community education courses expanded**
- **Simulator Training Center plan approved**
- **Nurse Practitioner for campus Health Clinic hired**
- **Newspaper articles published (July, August, September, October, November, December, February, April, May)**
- **Met with all NM Representatives and Senators who serve Eddy County**

Work in progress:

- Increase evening courses on campus
- Award workforce Merit-badged activities with link to website listing skills mastered
- Develop structure for sub-1000 noncredit course numbering based on CIP (e.g., WF 10.0234)

Goal 4: Building, Facilities, and College Foundation

1. Enhance building renovations and technology upgrades.
2. Build Vocational Trades Center (Energy Building).
3. Explore funding opportunities and plan to build a dorm for students' residence.
4. Explore funding opportunities and plan to build a Child Care Development Center.
5. Ensure classroom design improvement.
6. Contract with a Third Party or hire Safety and Compliance Officer.
7. Establish College Foundation.

Successes:

- **Trades x Technologies Planning completed and design phase underway**
- **\$5 million General Obligation Bond funding placed on November 2024 ballot**
- **Addition to and renovation of the Main Building phase I planned**
- **Building access project planning completed**
- **New family study room in the Library planning completed**
- **Director of Construction and Special Projects hired**
- **Hallway video screens revived**
- **New vending machines installed**
- **Parking lot completed**
- **SENMCM Foundation established and first Foundation Board of Directors seated**
- **New Mexico Higher Education Department fiduciary and legal Board training completed**

Work in progress:

- Complete a Campus Master Plan
 - Select and erect signage
 - Develop a campus space utilization plan
 - Create new areas – Transfer and FYE center (grant funded)
 - Open the new family study room in the Library (grant funded)
 - Complete HVAC, electrical, and energy improvements (grant funded)
 - Plan for an outdoor energy lab (grant funded)
 - Explore a residence hall/residence life/food service feasibility study
- Complete a Campus Technology Plan
 - Add a redundant internet connection
 - Plan for a telephone upgrade that includes soft phones (office calls on cell/laptop)
 - Open the Ideal Classroom (grant funded)
- Pursue a Pre-School/Daycare/Early Childhood Education Lab School partnership with CMS
- Provide AED, CPR, and first aid training for employees and interested students

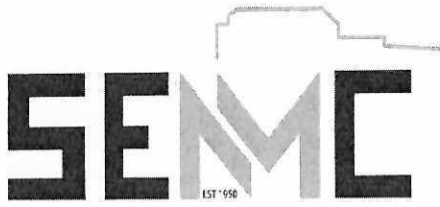
Goal 5: Independence of SENMC

Successes:

- Multiple new policies approved
- SENMC network separated from NMSU
- New fall kickoff
- First SENMC Student Handbook
- First SENMC Course Catalog
- Approved as an independent college by the New Mexico VA State Approving Agency
- Approved to offer federal financial aid
- New and standardized campus hours
- New Mexico Higher Education Department visiting report received with no required follow-ups
- Tuition held flat
- Nearly all additional course fees eliminated
- Faculty salary schedule implemented
- Anthology implemented, including
 - Financials
 - Student
 - HR and payroll
- All SENMC courses offered in SENMC Canvas
- Vector Solutions training offered
- Final separation and release from NMSU completed
- Higher Learning Commission Change of Control approved
- Higher Learning Commission reaffirmation of accreditation through 2033-2034 received
- Response to three criteria from the Higher Learning Commission visiting team report that were “met with concerns” underway
- Vice President of Academic Affairs search completed
- Gentle refresh of SENMC logo approved
- Contracts presented to the Board at regular meetings
- New monthly fiscal reporting developed

Work in progress:

- Develop the SENMC Strategic Plan for 2025-2030



Inventory Disposition

Southeast New Mexico College

TO: SENMC Board Trustees

FROM: Karla Volpi Vice President of Business & Finance

DATE: June 10, 2024

RE: Disposition of SENMC Inventory-Action Items

Request1: The inventory Disposition Office is seeking approval to dispose of various unusable, worn out, unused and obsolete by public auction in 2024. Including:

There are no items that are estimated sale price over \$5,000.00 currently.

Items with estimated sale price under \$5,000.00

Description	Serial Number	Model No	Asset Tag	
Under 5,000			Working Y/N/?	
Resale				
• 2007 Chevrolet Impala VIN# 2G1WB58K079376634	LS G69547	Asset Tag# U408930	Y	
• 2009 Chevrolet Impala VIN# 2G1WB57K891275327	LS G76347	Asset Tag# U419208	Y	
• Apple iMac Display	S/N QP9200CS259	A1225	Asset Tag# U417255	Y
• Apple iMac Display	S/N QP90803VZE4	A1225	Asset Tag# U417202	Y
• Apple iMac Display	S/N QP93802R0TM	A1225	Asset Tag# U421892	Y
• Apple iMac Display	S/N QP9380350TM	A1225	Asset Tag# U421897	Y
• Apple iMac Display	S/N QP9200DA259	A1225	Asset Tag# U417247	Y
• Apple iMac Display	S/N QP9200CX259	A1225	Asset Tag# U417246	Y
• Apple iMac Display	S/N QP920079259	A1225	Asset Tag# U417244	Y
• Apple iMac Display	S/N QP9200DB259	A1225	Asset Tag# U417250	Y
• Apple iMac Display	S/N QP9200CZ259	A1225	Asset Tag# U417252	Y
• Apple iMac Display	S/N QP9200D9259	A1225	Asset Tag# U417248	Y
• Apple iMac Display	S/N QP9200CP259	A1225	Asset Tag# U417259	Y
• Apple iMac Display	S/N QP9200D4259	A1225	Asset Tag# U417260	Y
• Apple iMac Display	S/N QP104149DNR	A1312	Asset Tag# U425197	Y
• Apple iMac Display	S/N QP0240KX5PM	A1312	Asset Tag# U425005	Y
• Apple iMac Display	S/N QP0240L55PM	A1312	Asset Tag# U425028	Y
• Apple iMac Display	S/N QP0240L05PM	A1312	Asset Tag# U425025	Y

Description	Serial Number	Model No	Asset Tag
Under 5,000			Working Y/N/?
Resale			

• Apple iMac Display	S/N QP90303RZE4		Asset Tag# U417201 Y
• Apple iMac Display	S/N QP93802W0TM		Asset Tag# U421895 Y
• Apple iMac Display	S/N QP10412UDNR		Asset Tag# U425194 Y
• Apple iMac Display	S/N QP0240KY5PM		Asset Tag# U425022 Y
• Apple iMac Display	S/N QP9200CL259		Asset Tag# U417245 Y
• Apple iMac Display	S/N QP9200B9259		Asset Tag# U417251 Y
• Apple iMac Display	S/N QP0240LA5PM		Asset Tag# U425018 Y
• Apple iMac Display	S/N QP0240LK5PM		Asset Tag# U425004 Y
• Apple iMac Display	S/N QP9330240TM		Asset Tag# U421908 Y
• Apple iMac Display	S/N QP0240L65PM		Asset Tag# U425024 Y
• Apple iMac Display	S/N QP0240LF5PM		Asset Tag# U425015 Y
• Apple iMac Display	S/N QP104183DNR		Asset Tag# U425193 Y
• Apple iMac Display	S/N QP9200CK259	A1225	Asset Tag# U417258 Y
• Apple iMac Display	S/N QP93801N0TM	A1225	Asset Tag# U417203 Y
• Apple iMac Display	S/N QP9200D1259	A1225	Asset Tag# U417256 Y
• Apple iMac Display	S/N QP93802V0TM	A1225	Asset Tag# U421893 Y
• Apple iMac Display	S/N QP9380390TM	A1225	Asset Tag# U421904 Y
• Apple iMac Display	S/N QP908055ZE4	A1225	Asset Tag# U421903 Y
• Apple iMac Display	S/N QP93802Z0TM	A1225	Asset Tag# U421896 Y
• Apple iMac Display	S/N QP93801T0TM	A1225	Asset Tag# U421910 Y
• Samsung TV	S/N ZADLA40HCJZ900195M		Asset Tag# U425137 N
• Apple PC			Asset Tag# U408881 N
• Mitsuba			Asset Tag# U332188 N
• Apple PC			Asset Tag# U417130 N
• Apple iMac Display		A1225	Asset Tag# U421901 Y
• Apple iMac Display		A1225	Asset Tag# U421911 Y
• Apple iMac Display	S/N QP0240LC5PM	A1312	Asset Tag# U425023 Y
• Apple iMac Display	S/N QP0240LE5PM	A1312	Asset Tag# U425008 Y
• Apple iMac Display	S/N QP0240LJ5PM	A1312	Asset Tag# U425006 Y
• Apple iMac Display	S/N QP10412TDNR	A1312	Asset Tag# U425195 Y
• Apple iMac Display	S/N QP0240KV5PM	A1312	Asset Tag# U425026 Y
• Apple iMac Display	S/N QP0240LD5PM	A1312	Asset Tag# U425001 Y
• Apple iMac Display	S/N QP0240LN5PM	A1312	Asset Tag# U425021 Y
• Apple iMac Display	S/N QP0240KT5PM	A1312	Asset Tag# U425029 Y
• Apple iMac Display	S/N QP908057ZE4	A1225	Asset Tag# U417197 Y
• Apple iMac Display	S/N QP90805IZE4	A1225	Asset Tag# U417204 Y
• Apple iMac Display	S/N QP93802T0TM	A1225	Asset Tag# U421898 Y

Description	Serial Number	Model No	Asset Tag	
Under \$5,000			Working Y/N/?	
Resale				

• Apple iMac Display	S/N QP9380320TM	A1225	Asset Tag#U421894	Y
• Dell Laptop	S/N 4ZQC4X1	Latitude E6530	Asset Tag#U428131	Y
• Dell Laptop	S/N 59DQPN1	Latitude E5510	Asset Tag#U425167	Y
• Dell Laptop	S/N 8BDQ9N1	Latitude E5510	Asset Tag#U425166	Y
• Dell Laptop	S/N H9DQ9N1	Latitude E5510	Asset Tag#U425179	Y
• Dell Laptop	S/N 7WCM9N1	Latitude E5510	Asset Tag#U425126	Y
• Dell Laptop	S/N 9WCM9N1	Latitude E5510	Asset Tag#U425127	Y
• Dell Laptop		Latitude E5510	Asset Tag#U425177	Y
• Dell Laptop	S/N 9BDQ9N1	Latitude E5510	Asset Tag#U425164	Y
• Dell Laptop	S/N B77RPJ1	Latitude E5510	Asset Tag#U417196	Y
• Dell Laptop	S/N CWCM9N1	Latitude E5510	Asset Tag#U425131	Y
• Dell Laptop	S/N C9DQ9N1	Latitude E5510	Asset Tag#U425173	Y
• Dell Laptop	S/N 977RPJ1	Latitude E5510	Asset Tag#U417195	Y
• Dell Laptop	S/N DBDQ9N1	Latitude E5510	Asset Tag#U425171	Y
• Dell Laptop	S/N 984HZW1	Latitude E6530	Asset Tag#U428127	Y
• Dell Laptop	S/N 3TTDWZ1	Latitude E6540	Asset Tag#U428297	Y
• Dell Laptop	S/N 6WCM9N1	Latitude E5510	Asset Tag#U425129	Y
• Dell Laptop	S/N BWCM9N1	Latitude E5510	Asset Tag#U425128	Y
• Dell Laptop	S/N 78BPWL1	Latitude	Asset Tag#U426933	N
• Dell Laptop	S/N 79DQ9N1	Latitude E5510	Asset Tag#U425172	Y
• Apple iMac Display	S/N QP0240L85PM	A1312	Asset Tag# U425009	Y
• Apple iMac Display	S/N QP9380310TM	A1225	Asset Tag# U421907	Y
• Apple iMac Display	S/N QP02416P5PM	A1312	Asset Tag# U425014	Y
• Apple iMac Display	S/N QP9380290TM	A1225	Asset Tag# U421912	Y
• Apple iMac Display	S/N QP9380205TM	A1225	Asset Tag# U421891	Y
• Apple iMac Display	S/N QP9200D2259	A1225	Asset Tag# U417264	Y
• Apple iMac Display	S/N QP0240LB5PM	A1225	Asset Tag# U425020	N
• Apple iMac Display	S/N QP9200BD259	A1225	Asset Tag# U417243	Y
• Apple iMac Display	S/N QP90803LZE4	A1225	Asset Tag#U417207	Y
• Apple iMac Display	S/N QP9380340TM	A1225	Asset Tag#U421905	Y
• Apple iMac Display	S/N QP9200CU259	A1225	Asset Tag#U417254	Y
• Apple iMac Display	S/N QP93802X0TM	A1225	Asset Tag#U421909	Y
• Apple iMac Display	S/N QP9200BC259	A1225	Asset Tag#U417262	Y
• Apple iMac Display	S/N QP0240L15PM	A1225	Asset Tag#U425003	N
• Apple iMac Display	S/N QP9200CY259	A1225	Asset Tag#U417253	Y
• Apple iMac Display	S/N QP9200D7259	A1225	Asset Tag#U417242	Y
• Dell Laptop	S/N G75YBK1	Latitude E6500	Asset Tag#U421826	Y

Description	Serial Number	Model No	Asset Tag	
Under \$5,000				Working Y/N/?
Resale				
• Dell Laptop	S/N 7SZ96K1	Latitude E6500	Asset Tag#U417213	Y
• Dell Laptop	S/N D75YBK1	Latitude E6500	Asset Tag#U421825	Y
• Dell Laptop	S/N CYXP9K1	Latitude E6500	Asset Tag#U421800	Y
• Dell Laptop	S/N J096LH1	Latitude E5500	Asset Tag#U417095	Y
• Dell Laptop	S/N BNZG6K1	Latitude E6500	Asset Tag#U417220	Y
• Apple iMac Display	S/N QP9380330TM	A1225	Asset Tag# U421906	Y
• Apple iMac Display	S/N QP93801M0TM	A1225	Asset Tag# U421913	Y
• Dell Laptop	S/N 4NZG6K1	Latitude E6500	Asset Tag#U417219	Y
• Dell Laptop	S/N 7BDQ9N1	Latitude E6500	Asset Tag#U425169	Y
• Dell Laptop	S/N 6HFNHL1	Latitude E6500	Asset Tag#U421935	Y
• Dell Laptop	S/N F9DQ9N1	Latitude E6500	Asset Tag#U425176	Y
• Dell Laptop	S/N FT782M1	Latitude E6500	Asset Tag#U421986	Y
• Dell Laptop	S/N 2SZ96K1	Latitude E6500	Asset Tag#U417214	Y
• Dell Laptop	S/N C75YBK1	Latitude E6500	Asset Tag#U421829	Y
• Dell Laptop	S/N F75YBK1	Latitude E6500	Asset Tag#U421827	Y
• Dell Laptop	S/N 6R982M1	Latitude E6500	Asset Tag#U421984	Y
• Dell Laptop	S/N 2VC04M1	Latitude E6500	Asset Tag#U422006	Y
• Dell Laptop	S/N JX5V2Q1	Latitude E6500	Asset Tag#U427041	N
• Dell Laptop	S/N CF782M1	Latitude E6500	Asset Tag#U421985	Y
• Dell Laptop	S/N 60L82M1	Latitude E6500	Asset Tag#U421983	Y
• Dell Laptop	S/N DZQC4X1	Latitude E6500	Asset Tag#U428130	Y
• Dell Laptop	S/N 78BQWL1	Latitude E6500	Asset Tag#U426931	Y
• Dell Laptop	S/N 6LPDWZ1	Latitude E6500	Asset Tag#U428294	N
• Dell Laptop	S/N FNZG6K1	Latitude E6500	Asset Tag#U417221	Y
• Dell Laptop	S/N BHFNHL1	Latitude E6500	Asset Tag#U421932	Y
• Dell Laptop	S/N 77TLWL1	Latitude E6500	Asset Tag#U425244	?
• Dell Laptop	S/N BCQL9N1	Latitude E5510	Asset Tag#U425134	Y
• Dell Laptop	S/N 2BDQ9N1	Latitude E5510	Asset Tag#U425165	N
• Apple iMac Display	S/N QP0240LG5PM	A1312	Asset Tag#U425000	Y
• Apple iMac Display	S/N QP0240LH5PM	A1312	Asset Tag#U425013	Y
• Apple iMac Display	S/N QP0240KZ5PM	A1312	Asset Tag#U425010	Y
• Apple iMac Display	S/N QP0240KU5PM	A1312	Asset Tag#U425007	Y
• Dell Laptop	S/N G318GH1	Vostro 1710	Asset Tag#U417132	N
• Dell Laptop	S/N 9WYGVMI	Latitude E6510	Asset Tag#U425110	?
• Dell Laptop	S/N 76BBGH1	Latitude E5500	Asset Tag#U417115	Y
• Dell Laptop	S/N 67BBGH1	Latitude E5500	Asset Tag#U417108	?
• Dell Laptop	S/N 6MP1XZ1	Latitude E6540	Asset Tag#U428301	N

Description	Serial Number	Model No	Asset Tag	Working Y/N/?
Under 5,000				
Resale				

• Dell Laptop	S/N 3VC04M1	Precision M440	Asset Tag#U422007	Y
• Dell Laptop	S/N 29CQRM1	Latitude E6510	Asset Tag#U425030	Y
• Dell Laptop	S/N 9HFNHL1	Latitude E5500	Asset Tag#U421931	Y
• Dell Laptop	S/N B9DQ9N1	Latitude E5510	Asset Tag#U425170	Y
• Dell Laptop	S/N 8WCM9N1	Latitude E5510	Asset Tag#U425130	Y
• Dell Laptop	S/N BBDQ9N1	Latitude E5510	Asset Tag#U425185	Y
• Dell Laptop	S/N 5BDQ9N1	Latitude E5510	Asset Tag#U425175	Y
• Dell Laptop	S/N 2L996S1	Latitude	Asset Tag#U425116	Y
• Dell Laptop	S/N CBDQ9N1	Latitude E5510	Asset Tag#U425182	Y
• Dell Laptop	S/N J9DQ9N1	Latitude E5510	Asset Tag#U425163	Y
• Apple	S/N C02GF2AHDRJM		Asset Tag#U27028	?
• Apple Power Book G4	S/N W85050CYSQ5	A1107	Asset Tag# Lost Tag	N
• Apple MacBook Pro		A1229	Asset Tag#U408960	N
• Apple MacBook Pro		A1150	Asset Tag#U417224	N
• Copier		MX-B42SC	Asset Tag#U428130	N
• Copier		KM-3050	Asset Tag#U408970	N
• LG TV			Asset Tag#U417230	N
• Copier Sharp		MX311	Asset Tag#U427105	N
• Copier Sharp		MX-3100N	Asset Tag#U421890	N
• Copier Sharp		MX-M623N	Asset Tag#U427077	N
• Copier	S/N 0T240785	MX-FXX2	Asset Tag#U425124	N
• ATM				N
• Polycom		Sylvania	Asset Tag# Lost Tag	N
• TV			Asset Tag#U427023	N
• TV		Sylvania	Asset Tag# Lost Tag	N
• Server		Promis Tech	Asset Tag#U408999	N
• Server		Apple	Asset Tag#U40889	?
• Apple iMac Display		A1225	Asset Tag#U421899	Y
• Apple iMac Display		A1225	Asset Tag#U408895	Y
• Apple iMac Display		A1225	Asset Tag#U421902	Y
• Apple Server	S/N MACSVR2		Asset Tag#U408835	?
• Dell Server		KACE2100	Asset Tag#U421978	?
• Dell Server		PowerEdge R410	Asset Tag#U421992	?
• Server		PowerEdge R420	Asset Tag#U428399	?
• Server		PowerEdge R710	Asset Tag#U421929	?
• Apple Server	S/N MACSVR5		Asset Tag#U408997	?
• Apple Server	S/N MACSVR6		Asset Tag#U408998	?
• Dell Server		PowerEdge R410	Asset Tag#	?

Description	Serial Number	Model No	Asset Tag	Working Y/N/?
Under 5,000				
Resale				

• Dell Server		KACE K2100S		?
• Dell Server		KACE K1100S	Asset Tag#U428122	?
• Dell Server		PowerEdge R410		?
• Dell Power Vault		MD3200i		?
• Dell Server		PowerEdge R210 II	Asset Tag#U421930	Y
• Projector		Infocus	Asset Tag#U407880	Y
• Projector		Infocus	Asset Tag#U407879	Y
• Projector		Infocus	Asset Tag#F401199	N
• Projector		Sharp PG-A20X	Asset Tag#U401042	Y
• Projector		HITACHI	Asset Tag# Lost	Y
• Copier		HP	Asset Tag#U426941	N
• Copier		Laser Jet 8150N	Asset Tag#U407968	N
• Copier		Sharp MX-5141	Asset Tag# U428138	N
• Copier		Sharp MX-C04M	Asset Tag#U443181	Y
• Copier		Sharp MX-5070	Asset Tag#U438287	Y
• Copier		Sharp MX-503N	Asset Tag#U428161	N



Inventory Disposition

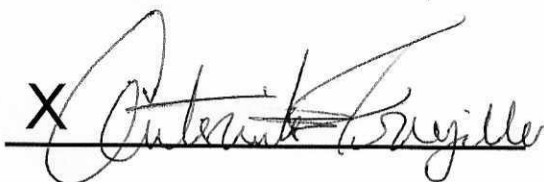
Southeast New Mexico College
1500 University Drive
Carlsbad, New Mexico 88220

Disposition of Computer Equipment

All Computers listed for disposal by; bid destruction, auction or other disposal methods have been cleared of all data in compliance with 2.2.2.10 W. by one or more of the methods described:

- Using a commercial degaussing product to erase magnetic disk.
- Overwriting stored data, a minimum of five times
- Reformatting the drives" (F diskling)."
- Mechanically destroyed,
- Or otherwise, sanitized.

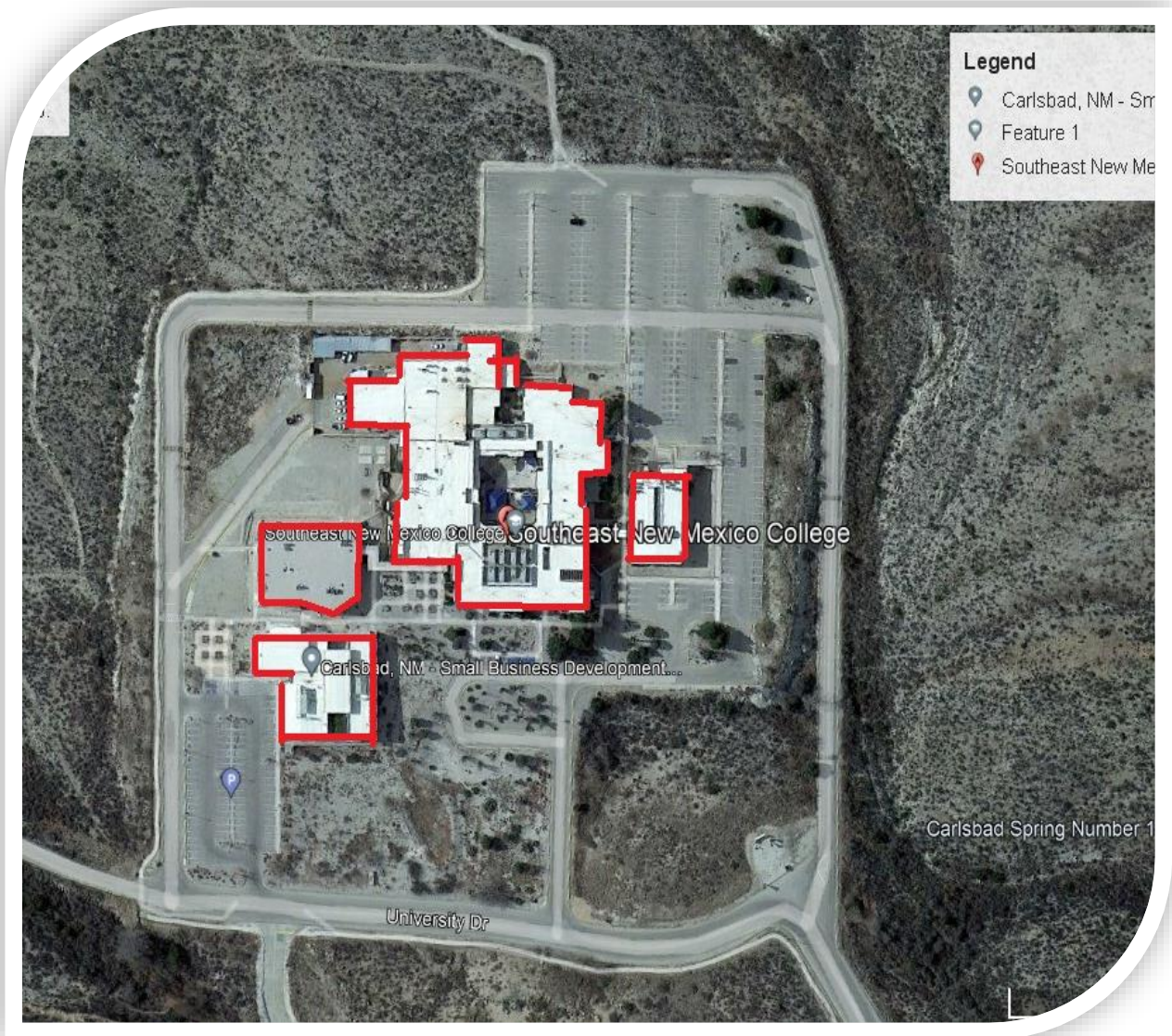
This certificate Section 13-6-1 and 13-6-2 NMSA 1978, The Procurement Code, and State Audit Rule 2.2.2.10 W

X 

Inventory Supervisor

X _____

Date



Prepared by:

Kelly Hopkins

PHONE: 575-689-5220

EMAIL: kghopkins1@gmail.com

2024 - 2025 Roof Asset Management Program (RAMP)

Thank you for giving Design Roof Services the opportunity to provide our Roof Asset Management Program (RAMP) to Southeast New Mexico College.

Scope of Work:

- **Preventive Maintenance: Semi-Annual**

- Wall Inspection/Preventive Maintenance
- Repair of minor splits, flashing laps, coping joints and voids
- Tighten roof drain rings
- Inspect and repair minor defects at perimeter details including parapet walls, metal edge and coping systems
- Inspect and repair minor defects at penetrations including soil stacks, storm collars, ventilators, pitch pans, drains and scuppers
- Inspect and repair minor defects at equipment curbs, skylights, roof hatches and expansion joints
- Remove and dispose of debris from gutters, drains and downspouts to ensure unrestricted flow
- Remove and dispose of non-hazardous, typical debris and trash from roofs
 - Identify roof leaks and correct those that can be addressed within the parameters of preventive maintenance (Leak sources that cannot be Corrected by preventive maintenance will be temporarily sealed and brought to the attention of the district immediately, and a cost proposal for corrective repairs will be provided upon request)
- Designed to maintain roof and keep roof at current condition



BUILDINGS INCLUDED WITHIN THIS SCOPE OF WORK

Highlighted at main image.

Total Sq.ft. = 124,940

Investment Cost	\$ 17,491.32
NMGRT @ <u>7.3958 %</u>	\$ 1,293.63
TOTAL	\$18,784.95 per year

- Based on 124,940 sf of applicable roof area

(Southeast New Mexico College may utilize Design Roof Services CES Contract #2023-07-C3110-678)

PAYMENT TERMS:

- We anticipate 2 in-progress billings and a final billing upon completion
- Pricing valid for 30 days.

Date – 5-22-2024

Contractor: Design Roof Services

X K. Hopkins

SENM College

X _____



2000 Golden Mile Highway, Suite C
Pittsburgh, PA 15239

P: 412.798.3636
F: 412.798.3633
E: info@teletrix.com
W: teletrix.com



QUOTE

Quote Number: 24-04-03

Quote Date: 4/1/2024

This Quote Sent Via: Email

This Quote Expires on: 6/30/2024

Quoted To:

Porter House, Inc.
670 N State Street
Shelley, ID 83274
Attn: Rick Jensen

Remit Payment To:

Teletrix®
2000 Golden Mile Highway, Suite C
Pittsburgh, PA 15239
Attn: Accounts Payable

SALESPERSON	PAYMENT METHOD	LEAD TIME	SHIPPED VIA	FOB POINT	PAYMENT TERMS
JSO	Company Check or EFT	16 Weeks ARO	FedEx	Destination	NET 15

ITEM #	QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	1	SIMULATED RADIATION SOURCE PACKAGE - PORTER HOUSE PACKAGE Package includes: <ul style="list-style-type: none">Four (4) SRS900 Simulated Radiation SourceOne (1) RSC900 Source Digital Remote ControllerTwo (2) TXR - 43 Simulated Meter Set w/ Source Functionality (Replica of RO-20)Two (2) TXR - 55 Simulated Meter Set w/ Source Functionality (Replica of Ludlum 9-3)Four (4) SD900 Simulated Alarming Dosimeter w/ Source Functionality (Paired with TXR Remote)TXW-3 Battery ChargersFour (4) Protective CaseOwners Manuals	\$94,070.00	\$94,070.00
2	1	SP900-TT PROBE PAK ADAPTATION TO THE TELEPOLE Package includes: <ul style="list-style-type: none">One (1) Modified Telepole with Integrated SP900 Probe PakOne (1) SPR900 Digital Remote ControllerOne (1) TXW-3 Battery Charger for Remote ControllerModified Telepole will be authorized "For Training Use Only"Modified Telepole cannot be used for actual measurementsTeletrix to supply TelepoleOwners Manual	\$17,055.00	\$17,055.00
3	1	SP900-T PROBE PAK ADAPTATION TO LUDLUM 30-7 Package includes: <ul style="list-style-type: none">One (1) SP900 Probe Pak affixed to Ludlum 30-7 (Teletrix Supplied)One (1) SPR900 Digital Remote ControllerTwo (2) TXW-3 Battery ChargerTwo (2) Cables - One to connect Probe Pak to meter and One to connect Probe Pak to probeModified Ludlum 30-7 will be authorized "For Training Use Only"Modified Ludlum 30-7 can not be used for actual measurementsOwners ManualIncludes modified Ludlum 30-7 with detector replaced by SP900 Probe Pak	\$17,055.00	\$17,055.00

4	1	VIZRAD® Package includes: <ul style="list-style-type: none"> • One (1) 3D location system • One (1) TXR-18 with TXP-4V (Replica of Ludlum Model 3 with Simulated 44-9 Probe) • One (1) Remote Controller Interface Cable and Software • One (1) seat license of Vizrad Radiation Frisking software with one virtual frisking scene • One (1) laptop computer with a case and accessories • One (1) frisking mannequin with case • One (1) protective case for the Simulator Set and accessories • One (1) turnkey system setup at Teletrix for out-of-the-box setup and simulation • One (1) day of onsite setup and training 	\$64,885.00	\$64,885.00
5	7	TXR-18 SIMULATOR PACKAGE (Replica of the LUDLUM 3) Package includes: <ul style="list-style-type: none"> • One (1) TXR-18 Simulator • One (1) TXT-18 Digital Remote Controller • Two (2) TXW-3 Battery Chargers • Owners Manual 	\$7,575.00	\$53,025.00
6	1	TXP-11V PROBE (Replica of the LUDLUM 43-93 probe) <ul style="list-style-type: none"> • One (1) TXP-11 Simulated Probe configured for Vizrad 	\$1,500.00	\$1,500.00
7	3	TXP-4 PROBE (Replica of the LUDLUM 44-9 probe) <ul style="list-style-type: none"> • One (1) TXP-4 Simulated probe 	\$655.00	\$1,965.00
8	3	TXP-11 PROBE (Replica of the LUDLUM 43-93 probe) <ul style="list-style-type: none"> • One (1) TXP-11 Simulated Probe 	\$655.00	\$1,965.00
			Subtotal	\$251,520.00
			Shipping	Included
			Sales Tax (see TOC note 3)	N/A
			TOTAL DUE	\$251,520.00

NOTE: Payment terms other than NET 15 are available. See Terms and Conditions.

Re: M. Best – Interim VPAA Report
SENMC Board of Trustee Meeting – June 10,2024

Education and Foreign Language Department

Dr. Luis Anchondo, Assistant Professor of Education and Spanish, will have his article, *Gonzalo García de Santa María en relación al Esopete ystoriado* published in the academic journal: eHumanista from the University of California in Santa Barbara.

EMT/Fire Science Department

Director and Assistant Professor Robert Trautner has completed participation this month as a member of a wildfire Incident Management Team.

Nursing Department

For the first time in several years, the department is fully staffed with 7 full-time faculty and 2 part-time clinical instructors. Additionally, Professors Dianne Hardin and Gina Zuniga are participating in writing panels for Practical and Registered Nurse exams.

Human Resources Report - June 2024

Report Generated: June 4, 2024

Submitted by: Steven Gonzales, HR Director

Employee Count

*Includes Full-Time, Part-Time, Temporary and Student

Total: 230

New Hires

Name
Allen, Madison
Beeson, Emily
Garza, Gage
Gillard, Ciara
Hernandez, Yadira
West, Sarah

Job Title
Temporary staff, Nursing/Allied Health
Student Hire, Grants
Student Hire, Grants
Temporary staff, Health Clinic
Title V Ascender Outreach Coordinator
Temporary Staff, Community Education
Total: 6

Departures

Name
Kelly-Bateman, Savannah

Job Title
Admin Asst., Nursing/Allied Health
Total: 1

Currently in Interview Process

Job Title
Achievements Coordinator
Technology Support Technician
Tutors, Math - PT/FT
Total: 3

Current Vacancies

Job Title
Faculty:
Adjunct Instructor - EMT
Adjunct Nursing Program Clinical Instructor
Total: 2

Staff:

Achievements Coordinator

Administrative Assistant, Nursing/Allied Health

Admissions Advisor

Technology Support Technician

Temporary, Adult Education Instructor

Tutors, Math - PT/FT

Workforce Trainer

Total: 7
