

BOARD OF TRUSTEES MEETING MINUTES

Date: 4/18/22

Type of Meeting:

Time: 6:00 pm

☒ Regular ☐ Work Session

Location: SENMC RM 153

☐ Special

Board members present: ☒ Chairman, Ned Elkins ☒ Secretary, Tiffany Frintz

☒ Member, Mark Cage

☒ Member, Bill Murrill

☒ Member, Sarah Bowman

- Call to Order and Pledge of Allegiance

Time: 6:01

- Establish Quorum – Roll Call

- Approval of minutes from previous meeting -

4/4/22

Motioned: Secretary Frintz

Seconded: Sheriff Cage Nays: 0

- ACCT Presentation regarding presidential search

Julie from ACCT went over the timeline for the presidential search. She stated their goal is to be inclusive and that an email was sent with a survey for feedback. They ask for ideal characteristics for the president. She plans to visit on May 10, 11, or 12.

Mrs. Bowman asked how they ensure equity and Julie explained from two perspectives (everyone has a voice and they recruit throughout the nation).

Chair Elkins asked about Aug/Sep time to interview; Julie explained the rest of the timeline and how they will start with video interviews then choose 3-4 for face to face interviews.

Chair Elkins explained they are not ready to set that May date yet but would like to have a closed session with ACCT at the next regular meeting scheduled May 2.

- General Counsel: Status report on real property and asset transfer & other related matters

Mr. Martin updated the board that the deeds have been executed and sent to the county, the buildings belong to SENMC. He stated he worked on the policies from the college and feels there is some disconnect. He handed samples of organized policies and explained how the policies should be set up. Suggested we do away with the smaller handbooks, all should be in one policy. Explained contractual policies that allow multiyear contracts to be signed without board approval. He stated that he met with Dr. Nwanne and they are on the same page and feels a strong draft can be ready by the next meeting.

Mr. Martin stated he needs to have discussion with someone about the P&T policy because he does not understand the tenure importance and that everyone is given due process.

Mr. Chair asked later in the meeting about the release document he had concerns about at the last meeting; Mr. Martin said he is happy with the outcome.

- Dr. Nwanne: SENMC general status report

Dr. Nwanne informed the Board that our Independence celebration was a success with over 600 attendees. Explained the MOU has been signed and everything is headed in the right direction and thanked Mr. Martin for his work on this matter. Informed all that the money is here, we have received all the money from NMSU. Stated he submitted the report to HLC but has not received a response yet; ADP payroll has been deployed and our first payroll was successful. Stated that we are not going to post for HR Director at this time as Ferrilli is providing that service. Listed the positions we are searching for. Talked about the capital outlay projects and how they are applied to the state and have to do a presentation, this year it is at ENMU Ruidoso. We submitted an application for our HVAC system. Updated everyone on the status of the website which has completed stages 1 & 2. Communicated

our Summer hours process; the survey was sent and majority voted for 4 ten hours working Monday-Thursday 7:00am-6:00pm. Informed all of his presentation at Friday Focus on April 8.

- **Executive administration staff reports or comments on transition status**

Dr. Harris communicated that he made his presentation to the Fire department and talked about our new simulators, they're excited and supportive. Informed the board that he will be attending the Permian Basin Education Leadership Summit this week and hopes to make some great connections.

VP Garcia updated all on the graduation preparations and schedule for the parade and commencement. The parade begins at 6:00 on 5/5 at the Beach and the Commencement will begin at 6:00pm on 5/6 at the Walter Gerrells PAC. Happy to announce registration is now open for Summer and Fall; explained that Summer is different this year due to 8 week terms. We have our first SENMC cohort of students with the WIPP Leadership starting this week.

- **Ms. Carol Thomas, VP, Ferrilli: Report**

Ms. Thomas updated everyone about ADP being successful and thanked the ones that did the work, CANVAS for SENMC has been sped up and should be available soon. Explained that Anthology has two tracks, one being like backstage. She explained there are no concerns and also talked about the timeline. Talked about data reports that are required by HED and working with NMSU for that data. Chair Elkins asked for a presentation or something from Anthology. Dr. Elkins also asked about Ferrilli providing HR services.

- **Dr. Monty Harris: SENMC Policy manual presented**

There was discussion during Counsel's update to table this policy approval. Mrs. Bowman motioned to Table.

Motioned: Mrs. Bowman Seconded: Secretary Frintz Nays: 0

- **Dr. Andrew Nwanne: Promotion and Tenure policy presented**

There was discussion during Counsel's update to table this discussion as well. Dr. Chappa spoke about the process and asked that Mr. Martin's misunderstanding does not hold up the process. Chair Elkins stated the Board supports tenure and knows how important this is for Faculty.

- **Mr. Heaton: College & Community Committee report**

Mr. Heaton reported that the committee met on April 7 and recognized what the board started and began a list of attributes for President Candidates. Explained they hope to find someone that will stay long term and not use this as a stepping stone. The committee suggests bringing the spouses of the candidates so they get a feel for the place they may move to. Explained that the committee will work on a list of challenges. Also suggested that they bring four candidates for face to face interviews when the time comes.

- **Public Comments**

Professor Biebelle stated she is heartened by the comments from the board. Invited Mr. Martin to a Faculty meeting to ask questions and learn about tenure; next meeting is Wednesday. Explained the P&T policy has been updated since Oct.

Mr. Norbert Rempe gave some comments and observations. He stated the draft minutes from last meeting were not posted and the motions need to be clearer in the minutes. Commented about other community college policies availability and organization. Asked that the Community College Committee meetings be publicized so that more people can attend.

Dr. Chappa spoke again about the importance to get the policies approved. Explained that he had an issue last week and with no policies was not sure how to handle it.

Mr. Heaton spoke to support the comments from the Board that we need to see Anthology. Ms. Thomas is going to

take care if that for us.

- **Board Comments**

Mrs. Bowman stated she received the P&T policy and will review with a fine tooth comb.

Secretary Frintz echoed the P&T policy comment, also agreed about meeting Anthology, and applauded the simulators we have. Ms. Thomas is handling the meeting with Anthology.

Sheriff Cage explained he understands tenure and how it offers strong protections and a due process. Stated policy is crucial; suggests starting with a bare bones policy then add to it.

Mr. Murrill requested page numbers on the policy.

Chair Elkins agreed that we do need to get something in place soon.

- **Announcement of next Regular Meeting**

Date: May 2, 2022

Time: 6:00 pm

Place: SENNC Rm 153

- **Adjournment**

Chair Elkins adjourned at 8:20 pm.

Recorded by: Michelle Sapien

APPROVED



Tiffany Frintz, Secretary

May 2, 2022
Date