

Southeast New Mexico College 1500 University Drive Carlsbad, NM 88220

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# **BOARD OF TRUSTEES MEETING MINUTES**

4/4/22 Type of Meeting: Date: Time: 6:00 pm ☑ Regular ☐ Work Session Location: SENMC RM 153 □ Special ☑ Secretary, Tiffany Frintz ☑ Member, Sarah Bowman ☑ Member, Mark Cage ☑ Member, Bill Murrill (via Zoom) Call to Order and Pledge of Allegiance Time: 6:02 pm

Establish Quorum - Roll Call

3/21/22

Motioned: Secretary Frintz

Approval of minutes from previous meeting -Seconded: Sheriff Cage

Nays: 0

# General Counsel: Status report on real property and asset transfer & other related matters

Mr. Martin updated that the MOU has been signed and NMSU has sent an addendum, which is accurate. It has to do with dual credit students for the remainder of SP22.

Explained the different deeds and assignments in the packet. There are concerns over a clause (wording) but not a big enough concern. SENMC will get the VINs and mileage for vehicles to complete that conveyance. The Mutual Release and Settlement agreement was discussed and Mr. Martin stated he could not advise to sign this document because we have no legal power to do so.

#### Dr. Nwanne: SENMC general status report

Dr. Nwanne updated the Board about the Independence celebration, the signed MOU, an HED report, and an HLC progress report. Informed everyone that the signs are getting updated soon. DOT has replaced signs on highway. Explained that the policy manual has been completed and sent to the attorney for review. Once it has been reviewed, it will come to the board for approval.

### Executive administration staff reports or comments on transition status

VP Garcia updated about the graduation planning, the search committee for the Registrar has started reviewing applicants, which there were five, and CHS students will be touring the campus this week. Also informed of the HED meeting about dual credit and early college students.

Dr. Harris updated that everything is moving forward with faculty hires and that he will be giving a presentation to the Fire dept.

Dr. Volpi stated that she was expecting a transfer request in her email by 5:00 but it wasn't there. Updated that the amounts on the report are wrong. Explained that since everyone was terminated no one can approve timesheets. There was a BCBS issue due to the transfer not being complete on their end but it is resolved. Excited that we are able to print checks now. Some outstanding projects are the emergency road and the parking lot.

#### Dr. Nwanne: SENMC Policy Manual presented

Dr. Nwanne explained that the manual is not ready for action at this time. Board motioned to Table.

Motioned: Secretary Frintz

Seconded: Sheriff Cage

Nays: 0

## Mr. Heaton: College and Community Committee update

Mr. Heaton reported that Sky Soto gave a presentation at the committee meeting which outlined all of the things going on such as the signage, historical markers, banners, website plus the activities like the Independence celebration, Earth Day, Jazz, and graduation. Stated the bookstore is starting to stock up on SENMC apparel. Mentioned that comments he received were that the digital monitors are not working, adjunct pay is too low, dual credit teacher pay is miserable and faculty salaries don't make sense. Stated that we will be starting an Honor's Program and changing the Faculty Council to Faculty Senate.

### Zane Biebelle: SENMC Faculty

Professor Biebelle spoke about some concerns she had with the policy manual. Stated that some key points were omitted from the copy sent out to the campus and that she did not receive the final draft that is being presented to the attorney. Informed all that a College Council is being created and will be represented from all groups on campus. It will allow the campus to be responsive and also that they can revisit the policy manual at a later time. Discussed that one of the subjects of issue was for interim appointments needing a timeframe. Dr. Nwanne commented that the draft was shared and they received feedback and made changes and it was shared again. Mr. Martin commented that, if/when necessary, he will have discussions and confirmed that the College Council can revisit this again.

#### **Public Comments**

Dr. Chappa spoke about the P & T committee and the process. Asked the board to be a part of the process and to look at the facts. Explained they will meet with the individuals in a closed session. Also pointed out that it is late in the semester for this process.

Ms. Robin Hayes spoke and thanked everyone for the work they have done and that she is "impressed".

Motion by Chair to go into CLOSED SESSION by roll call vote (pursuant to N.M.S.A. 1978, §10-15-1) to discuss personnel issues relating to presidential search. (No action will occur in closed session.)

All agreed.

Motion by Chair to RECONVENE OPEN MEETING by roll call vote and statement that only those matters relating to the presidential search were discussed in closed session.

All agreed.

#### Selection of Presidential search firm

Chairman Elkins explained that they reviewed three firms to help with the Presidential search. Two are within our budget. Association of Community College Trustees is the firm the board chose. ACCT is the organization that trained the trustees and they feel good about them.

Motioned: Secretary Frintz Seconded: Mr. Murrill Nays: 0

#### **Board Comments**

Mrs. Sarah Bowman offered her email through chat and out loud and stated she can be communicated with that way. Lori Byers informed all that the board members will have a SENMC email.

Tiffany stated that she loves the social calendar and asked if it is posted anywhere. Sky said it is on our website and social media pages.

Announcement of next Regular Meeting

# Adjournment

Approved

Chairman Elkins adjourned at 8:24 pm.

Tiffany Frintz, Secretary

4/18/22

Date