

BOARD OF TRUSTEES MEETING MINUTES

Date: 5/16/22

Time: 6:00 pm

Location: SENMC RM 153

Type of Meeting:

☒ Regular ☐ Work Session

☐ Special

Board members present: ☒ Chairman, Ned Elkins

☒ Secretary, Tiffany Frintz

☒ Member, Mark Cage

☒ Member, Bill Murrill

☒ Member, Sarah Bowman

- **Call to Order and Pledge of Allegiance**

Time: 6:03 pm

- **Establish Quorum – Roll Call**

- **Approval of minutes from previous meeting -**

5/2/22

Motioned: Secretary Frintz

Seconded: Mrs. Bowman Nays: 0

- **General Counsel: Policy updates**

Mr. Martin joined via Zoom and updated the board about the policies that he has been working on. He will have one more meeting with College Admin then it will be ready for the board's approval. Suggested the board plan a work session to go through and organize the policies either June 7, 8, or 9th. Dr. Nwanne stated he would like the campus to review before the board makes their decision.

Informed all that there is bond money that Legal Counsel Scott Fields in Las Cruces is checking on. There is also more capital outlay money that they owe us. Dr. Volpi stated she did not have access to those records and doesn't know a number. Mr. Martin does not have a specific number either.

Stated the nursing agreements will be given priority. Chairman asked about the need since we are still under the NMSU umbrella. Mr. Martin explained there are some that are up for renewal and those need attention with wording changes.

Communicated that he received paperwork about the easements and they should be signed by the Chancellor soon.

Informed all that he is planning to join NACUA (National Association for College & University Attorneys) which will provide resources. There is a conference coming up that he will try to attend.

There was discussion about the Promotion and Tenure policy and how the P&T candidates will be reviewed under NMSU policy tonight.

- **Dr. Nwanne: SENMC general status report**

Dr. Nwanne stated the Graduation and Nurses pinning went well and thanked those who attended. Stated the summer session is in progress now. Explained our employee summer schedule is four 10's 7a-6p Mon-Thurs will begin next week on May 23.

Informed all about the strategic planning session, we want to expand the meeting and will have it off campus. Chad Ingram and John Waters are putting together something. We will invite many people.

Explained that the website is still being worked on by Sky and Samantha and the vendor.

Stated he received a letter from HLC requesting an update which is a normal letter. He explained their requests.

- **Dr. Nwanne: Capital outlay plan**

Explained the Capital Outlay plan that will be submitted to HED. It is a five year plan. There was discussion about requesting the

updates, will be addressed by Carol Thomas' update. It is something that needs done and has been done with the transition. Question about the lock set/keys, Karla explained they belong to us. Question about the ADA improvements on the plan, Dr. Nwanne gave example of maintenance area and metal stairs for fire escape. Discussion that that is more OSHA than ADA. Motion to accept the 5 year facilities outlay plan with the modifications.

Motioned: Secretary Frintz Seconded: Sheriff Cage Nays: 0

- **Executive administration staff reports or comments on transition status**

VP Garcia thanked the board for attending Graduation and informed all that the facility has been reserved for next year and we will have the full facility. Updated that we are continuing interviews for Academic Success Coach and Advisor. Informed all that our summer enrollment is at a 7.1% increase above last year but fall is short which is not unusual. Explained the dual enrollment process is still ongoing, training will happen in August. Anthology has held meetings to get info and create flowcharts. She stated the code of conduct policy is complete and she has been working on Title IX which is where she found info about NACUA for Mr. Martin.

Dr. Volpi explained the bond money and capital outlay money Mr. Martin talked about in his report. The outlay projects were the parking lot, which we have the design and contractor, and the emergency road which should have funds coming back to SENMC. She also reported that we have taken some payments and deposited and Las Cruces has asked why the money was not sent to them. She explained that they did not buy the accounts receivables.

- **Dr. Volpi: Budget adjustment for 2021-2022 expenses**

Explained that HED requires a different report and explained the differences from the last report.

Motion to approve the budget adjustment request as presented.

Motioned: Sheriff Cage Seconded: Mrs. Bowman Nays: 0

- **Employee representative comments (optional)**

Faculty: Professor Zane Biebelle informed all that she has been elected the Faculty Senate President and there are eight senators from different departments. One of their first plans is to amend the Constitution. Mrs. Bowman asked for the names of the eight senators and Zane listed all.

Administrative: Mrs. Teri Dodson presented a signed letter from the Administrative staff that protests the removal of Merdia Theragood from the College Community Committee.

Classified: Ms. Jeannie Nichols introduced herself as the President of the Nonexempt/Classifieds staff group. Elections are held in June for new President-Elect, Treasurer and Secretary. Our current president elect is Judi Cox-Tindol who will move into the President spot.

Student Govt: No representative

- **VP Carol Thomas: Ferrilli update**

Ms. Thomas provided a handout with a summary report of the progress that has been made. It includes infrastructure, connectivity and security; administrative systems such as ADP, DualEnroll.com, CANVAS, and CourseLeaf catalog implementation; integrated application (Office 365 and employee portal); and the ERP.

Talked about cabling, fiber vs. copper and ours needs an update. They are looking at the future as well, to be expandable. The change will happen between semesters. There are activities happening now to secure and for backup. Stated DualEnroll.com will

be less paper and manual input.

Mrs. Bowman asked for the Firewall protocol name; Mrs. Girón provided that to Ms. Thomas and the group. ? High availability pair Chairman commented about the meeting and timeline with Anthology. Dr. Volpi explained there are meetings after meetings to figure what we do, why we do it and what reports are needed.

- **Mr. Heaton: College & Community Committee report**

Mr. Heaton reported that there was no meeting last week due to Graduation parade and the next one is Thursday.

- **Public Comments**

Mr. Norbert Rempe provided comments to the board. He stated Trustees are amateurs and should make an effort to be professional. Provided examples of other board's meeting practices. He also stated that if this meeting is available via zoom the link should be on the notice. Commented that the work sessions are useful but we should produce minutes like San Juan College does. Stated that the roll call after a vote is a waste of time if the vote is unanimous. Suggested to put the attachments with the minutes. Asked that the College Community Committee meeting notices be posted publicly.

Mrs. Sky Soto informed all that a group of students worked on a mural project.

Chairman Elkins asked about the signage around campus, Mrs. Soto explained it is in process and currently with the City permits.

- **MOTION BY CHAIR TO GO INTO CLOSED SESSION TO DISCUSS PERSONNEL ISSUES RELATING TO CONSIDERATION OF CANDIDATES FOR PROMOTION AND TENURE, PURSUANT TO N.M.S.A. 1978, §10-15-1. (NO ACTION WILL OCCUR IN CLOSED SESSION) All agreed.**

- **MOTION BY CHAIR TO RECONVENE OPEN MEETING BY ROLL CALL VOTE AND STATEMENT THAT ONLY THOSE MATTERS RELATING TO THE PERSONNEL ISSUES WERE DISCUSSED IN CLOSED SESSION. All agreed.**

Motion to approve Tenure for Dr. Monty Harris.

Motioned: Sheriff Cage

Seconded: Mr. Murrill

Nays: 0

Motion to approve promotion to full Professor for Dr. Monty Harris.

Motioned: Secretary Frintz

Seconded: Mrs. Bowman

Nays: 0

Motion to approve promotion to Associate Professor for Ms. Samantha Villa.

Motioned: Mrs. Bowman

Seconded: Mr. Murrill

Nays: 0

Motion to approve promotion to Assistant Professor for Ms. April Addington.

Motioned: Sheriff Cage

Seconded: Mrs. Bowman

Nays: 0

- **Board Comments**

Secretary Frintz- Congrats to everyone. Small discussion about possibly going to monthly meetings, we will talk more about it. Enjoyed hearing the representative comments.

Sheriff Cage said he is ready to go to one meeting a month. Apologized for not making it to the Graduation or Pinning and assured he will be there with it is OUR graduation. "Enjoy representing y'all".

Mrs. Bowman stated it was a pleasure participating in the graduation and apologized for not going to Pinning but she has health issues that prevented her from going. Appreciates the support that was shown.

Mr. Murrill congratulated all on the promotions.

Chairman explained it was moving to be part of the graduation. Stated they had an open work session to work on the presidential search and had two community members. The board is excited because with every meeting we're making strides.

- **Announcement of next Regular Meeting**

Date: June 6, 2022

Time: 6:00pm

Place: SENNC Rm 153

- **Adjournment**

Chairman Elkins adjourned at 8:20pm

APPROVED



Tiffany Frintz, Secretary

June 6, 2022
Date