

## **BOARD OF TRUSTEES MEETING MINUTES**

Date: 6/6/2022 Time: 6:00 pm Location: CAIB Rm 153		Type of Meeting: ☑ Regular □ Work Session □ Special
Board members present: ☑ Member, Mark Cage	☑ Chairman, Ned Elkins □Member, Bill Murrill	☑ Secretary, Tiffany Frintz □Member, Sarah Bowman
• Call to Order	Time: <u>6:00 pm</u>	

- Establish Quorum Roll Call
- General Counsel: Status report on real property and asset transfer & other related matters

Attorney Martin discussed college policies progress, close to completion of final edits (hopefully by month end), next steps are campus to review/then schedule a work session BOT for review. Goal is policies to be adopted by HLC visit. Comments made regarding rotation or review of policies, speed of completion, sections to be added, facility maintenance, yearly review, ensure basics are included, and addressing flaws timely. Executed Assignments of Right of Ways/Easements received and will be recorded this week. Also received titles for vehicles which will be delivered to Dr. Volpi tomorrow.

• Dr. Nwanne: General status update

Carlsbad DOD conducted an Employer Skills Survey May 2022. Discussed the identified results (see copy of survey attached). Also discussed: credit and non-credit courses; today toured the Eddy County Fire Training Facility regarding collaborating to offer credit and non-credit program/certificate, vocational needs (CDL, electrician, plumbing...); SENMC website, Hannon Hill and employees working on website, website timeline, site live tomorrow but work still ongoing.

Discussed potential funding sources: Grants Service applied for new grant (US Dept. of Ed) in amount of \$2.6MM for 5 year period. Receipt of proposal acknowledged. Most likely will be September 30<sup>th</sup> before we hear outcome. Nurse Expansion. State has \$15MM for nursing expansion (new money), SENMC applying for \$550K to meet student and equipment needs. Due June 15. Higher Ed Endowment \$101MM and \$4MM for community college to apply for (explanation of process given). There is another Nursing

Expansion. Previously we received \$104K and we will apply again. Manufacturing Development Public Service Grants will be applied for again.

Positions have been filled or re-advertised plus different search committees have been created to review applications and begin process.

• Dr. Nwanne: Capital outlay (request from State)

Identified upgrade of HVAC system as capital outlay project. NMSU initially quoted \$1.8MM. \$500K would be contributed by SENMC. Later received notification from NMSU that initial quote incorrect, should be \$3.63MM (CAIB not included.) Adjusted request from the State to \$2.7MM, and SENMC to provide additional \$400K.

Questions regarding steps involved for approval of funds for the HVAC system. Capital Expenditures steps are identification, request submitted, defend at hearing, re-submit, HED, Legislators, and finally governor. No notification until signed into law. Request sent to state May 30. An action is requested for BOT approval of additional \$400K.

Motion to amend the capital outlay plan and adding an additional \$400K, totaling \$900K for the contribution from our facility

Motion: <u>Secretary Frintz</u> Seconded: <u>Mark Cage</u> Roll Call. Yes 3. Nays 0.

- Executive administration staff reports
  - o Juanita Garcia

Introduction of Amy Dewey, Registrar. Discussed: today's deep dive session with Anthology, flow charts provided to Ferrilli, reviewing mini videos from Anthology, designing going on, MOU with NMSU, SENMC's Final Admission Application, streamlining admission process, timelines (August 2022 go live) for Admissions Application, Financial Aid (Title IV), Title V, dualenroll.com, Maxient (Title IX and academic conduct) contract. Maxient would create a hold on student with conduct issue, Courseleaf, and meeting weekly with Anthology.

• Dr. Monty Harris

Discussed: expanding Workforce, Employer Skills Survey (attachment #1), time required for credit versus non-credit programs, enrollment as indicator of direction to take, skills training systems. Comments/questions: examples of certificates, about survey feedback, time, growth, F2F meetings with large stakeholders, identifying specifics, recruiting, customized training, types of online certificates, online versus F2F offerings.

• Dr. Volpi: Technology related equipment purchase

A meeting is scheduled for tomorrow with the company improving the parking lot, project should begin this summer, the proposed new parking area was described, capital outlay funds for the project were received by NMSU, returned to State and to be sent to SENMC once the project begins.

Network equipment discussed. (Attachment # 2) Ferrilli provided a quote and two additional quotes were requested. All quotes included exact equipment. The relationship between wiring and equipment was discussed. Request made for Action to approval to purchase equipment from Ferrilli.

Motion to accept the recommendation to use Ferrilli for network replacement equipment as quoted.

Motioned: <u>Mark Cage</u> Seconded: <u>Secretary Frintz</u>

Roll Call. Yes 3. Nays: 0

• Mike McNair: Community Education and Workforce Development

Discussed: (see attachment #3) History of Community Colleges, DOD Employer Skills Survey; micro-credentials, badging, contact hours, staffing, equipment, Ed2go classes for school district; Ed2go, F2F and online classes, Inspired by Science on campus this summer, possibly using Black Rocket and Fast Forward Kids this summer; shifted compensation for teachers to a percentage instead of hourly; SOP with HR/Business Office completed by June 10, best practices, developing programs for Eddy County's demographics, CDL training; Community Business Owner's interest, per conversation with John Waters with the DOD suggested that we need a pilot training program (Mr. McNair direct quote "I rather have, this might sound ugh very biased, but I'd rather have an American driving my airplane than some foreigner driving my airplane. I know that's probably not politically correct but that's how I am and that's how I feel about that") upper level training, funnel into Workforce then into Academics, future, how fast can programs to proceed, access to grant and college general funds, expected growth, Perkins \$104K grant, manipulate verbiage, shared assistant, need additional assistants. Comments made include: what help needed to complete Perkins Grant application, how best grant to be used, using money for programs, 20 hours of assistance current, need for 1 to 2 fulltime assistance dedicated to Workforce, greater understanding between academics and community education, silos, CTE, planning, teaching certificates, for areas of emphasis, focus on academics, need to move quickly, concentrate on focus of community, need for non-credit programs (which are faster), approaches for for-credit versus non-credit certificates/programs, teaching credentials required, appreciation of Mike' discussion, Mike and Monty working together, bringing industries to SENMC to discuss, and many opportunities. Attorney Martin clarified SENMC does not discriminate on basis national origin or anything and the college is an equal opportunity employer. Apology, individuals take American air pilot training rather than another countries, where training comes from, Workforce status at each meeting.

• Employee Representatives Comments (Optional)

Faculty - None Administrative Staff - None Classified Staff – None - Discussed definition. Student Government - None

• Mr. Heaton: College & Community Committee update

Committee met May 19<sup>th</sup>. Discussed: Previous BOT meeting, received positive Anthology comments, reversed conflict of interest position, discuss ACCT agenda, hope CCC is allowed to participate in President's search (possibly meeting with spouses or included in campus meetings coordination, city tour), SENMC's upcoming Strategic Planning retreat (June 30), decided to meet once a month. Attended Conoco Philips meeting and discussion of Workforce training, also, WIPP meeting where training was discussed. Question about WIPP lease discussed.

• Public Comments

Norbert Remke commented: instructions available to attend BOT meeting virtually, website operational, issues with board policy manual/operating agreement/School Board/Board of Trustees/governor/consistency/assessment handbook plus other confusing information on website; financial information should be made public, finances and selective transparency, comment on "good question."

Dr. Chappa stated he was offended with comments made by Mike McNair, stated it was racism and while Attorney Martin tried to clear up college's position, he was very offended, BOT should have taken action to stop comments. BOT should clear up SENMC's policy. Amy Dewey: Discussed Workforce, prior learning credits.

Dr. Nwanne: happy for Attorney Lane's clarification of policy, will send out an email to the college tomorrow apologizing for statements, not college policy.

• Frequency of board meetings

Suggested Action Item be on agenda for June 20 meeting regarding frequency of meetings. BOT majority would like to meet once a month beginning July 18th. Attorney Martin – need amendment to BOT policy to adopt meeting once a month. Current policy includes ability to skip meetings twice a year, Attorney Martin and Dr. Nwanne to meet to discuss policy.

Board Comments

Secretary Frintz – comments included on Workforce presentation, appreciative of College & Community Committee, direction, welcome to Amy Dewey, thanks for public comments.

Mark Cage – commented that the meeting went off the rails, upset on how meeting went Chair Elkins – commented on it being a good meeting, appreciated the broader view, sorry about the cloud, not condoning/representing discrimination/biases.

- Announcement of next Regular Meeting
  - Date: June 20, 2022 Time: 6:00 pm

Place: CAIB Room 153

• Adjournment 8:16 pm

## APPROVED

Secretary, Tiffany Frintz

Date